

Pretoria Society of Advocates

Tel : (012) 303-7400
Fax : 086 695 3145
E-mail : baradmin@law.co.za
Docex 78

High Court Chambers
Private Bag X480
Pretoria
0001

ADDITIONAL INFORMATION IN RESPECT OF YOUR APPLICATION FOR PUPILLAGE

With reference to the attached application we wish to draw your attention to the following:

1. The application consists of:
 - 1.1 An application form to be completed and signed.
 - 1.2 A memorandum regarding the criteria for admission as a pupil at the Pretoria Bar that has to be noted, signed and submitted with the application form.
2. Applications for pupillage open 1 May and close on 31 July of each year for the following years' pupillage intake.
3. A non-refundable registration fee of R500,00 is payable when submitting the application form at Room 110, 1st Floor, High Court Chambers, 220 Madiba Street, Pretoria.
4. Completed applications must not be posted to the Society.
5. Should you submit the application by e-mail or fax, proof of payment of the R500,00 registration fee must be included.
6. The Society's banking details are:

Pretoria Society of Advocates
Nedbank, Pretoria
Account No. 160 412 3494
Branch No. 160445
Ref: Your surname and initials
Proof of payment: barfinance@law.co.za

7. The assessment examination referred to in the attached memorandum will take place the first Saturday of August each year.
8. Shortly after the assessment examination, a date and time for the formal interview (as set out in the attached memorandum) will be confirmed with you telephonically.
9. The above evaluation process should be completed by mid September.
10. All applicants, whether successful or not, are informed of the outcome of the application by e-mail - **PLEASE DO NOT CALL THE SOCIETY.**
11. Successful applicants will commence with the pupillage programme on the last Monday of January.
12. The pupillage fee, as set out in the application form is payable before commencement of the pupillage programme.
13. At the start of the pupillage programme in January, all successful applicants must either be an admitted advocate or an application for admission as an advocate must have been filed at the High Court.
14. No applicant whose name is still on the Roll of Attorneys at the time of commencement of the pupillage programme in January, will be allowed to continue with pupillage.
15. Please note that during the pupillage programme candidates will not receive any remuneration and will not be allowed to be employed elsewhere.
16. All enquiries must be addressed to Ms Ohnie Friebus at the above telephone number and e-mail address.



GJ GERICKE
GENERAL MANAGER

/yb
2016-04-26
2017-05-03